

Application for employment

All information provided will be treated as strictly confidential and no approach will be made to any person(s) without your permission. Please print all information clearly.

SECTION A.	Information		
Position applied for:			
If you obtained this position, would you continue in any other employment?			YES / NO
Do we need to make any disability-related adjustments to allow you to take part in the recruitment process?			YES / NO
Are you entitled to enter or remain in the UK and undertake the work in question?			YES / NO

SECTION B.	Personal Details				
Title:		Surname:		Forename:	
Address:					
Email:			Telephone No:		

SECTION C.	Previous Employment		
Name and Address of employer	Dates To and From	Job Title/Duties	
Reason for Leaving			
Name and Address of employer	Dates To and From	Job Title/Duties	
Reason for Leaving			
Name and Address of employer	Dates To and From	Job Title/Duties	
Reason for Leaving			

SECTION D.	Education and Training	
School, college, etc.	Dates To and From	Qualifications

SECTION E.	Previous Relevant Experience

SECTION F.	Interests and Hobbies

SECTION G.	Criminal Convictions
<p>List any criminal convictions other than “spent” convictions. If none, state “None”.</p> 	
<p>The information provided will be confidential and will be considered only in relation to this application.</p>	

SECTION H.	Information	
Current driving licence?		YES / NO
Any current endorsements?		YES / NO
Any motoring prosecutions pending?		YES / NO
If you have answered yes to any of the above question please give details below.		

SECTION I.	References	
	Character Reference	Work Reference
Name:		Name:
Address:		Address:
Post code:		Post code:
Telephone:		Telephone:
I hereby authorise you to contact the references below to obtain any information which, in your opinion, will attest to my suitability, qualifications and work history. Tick here [<input type="checkbox"/>]		

SECTION J.	Privacy Notice
<p>We process personal data relating to those who apply for job vacancies with us or who send speculative job applications to us. We do this for employment purposes, to assist us in the selection of candidates for employment, and to assist in the running of the business. The personal data may include identifiers such as name, date of birth, personal characteristics such as gender, qualifications and previous employment history.</p> <p>We will not share any identifiable information about you with third parties without your consent unless the law allows or requires us to do so. The personal data provided during an application process will be retained for a period of at least six months or, if required by law, for as long as is required.</p> <p>This privacy notice does not form part of an employment offer or contract between us. If we make an employment offer to you, we will provide further information about our handling of your personal information in an employment context separately. If you would like to find out more about our data retention policy and how we use your personal data, you want to see a copy of the information about you that we hold or have any questions or issues regarding data protection, please email us with the Subject "Data Protection Request".</p>	

SECTION K.	Declaration		
The above information is true. I understand that any job offer made on the basis of untrue or misleading information may be withdrawn or my employment terminated.			
Signature:		Date:	

Once you have completed your application form, please forward this application as well as a CV and brief Covering Letter (optional) to recruitment@flavourz.co.uk alternatively please bring this application form in to our Flavourz Head Office (address below).